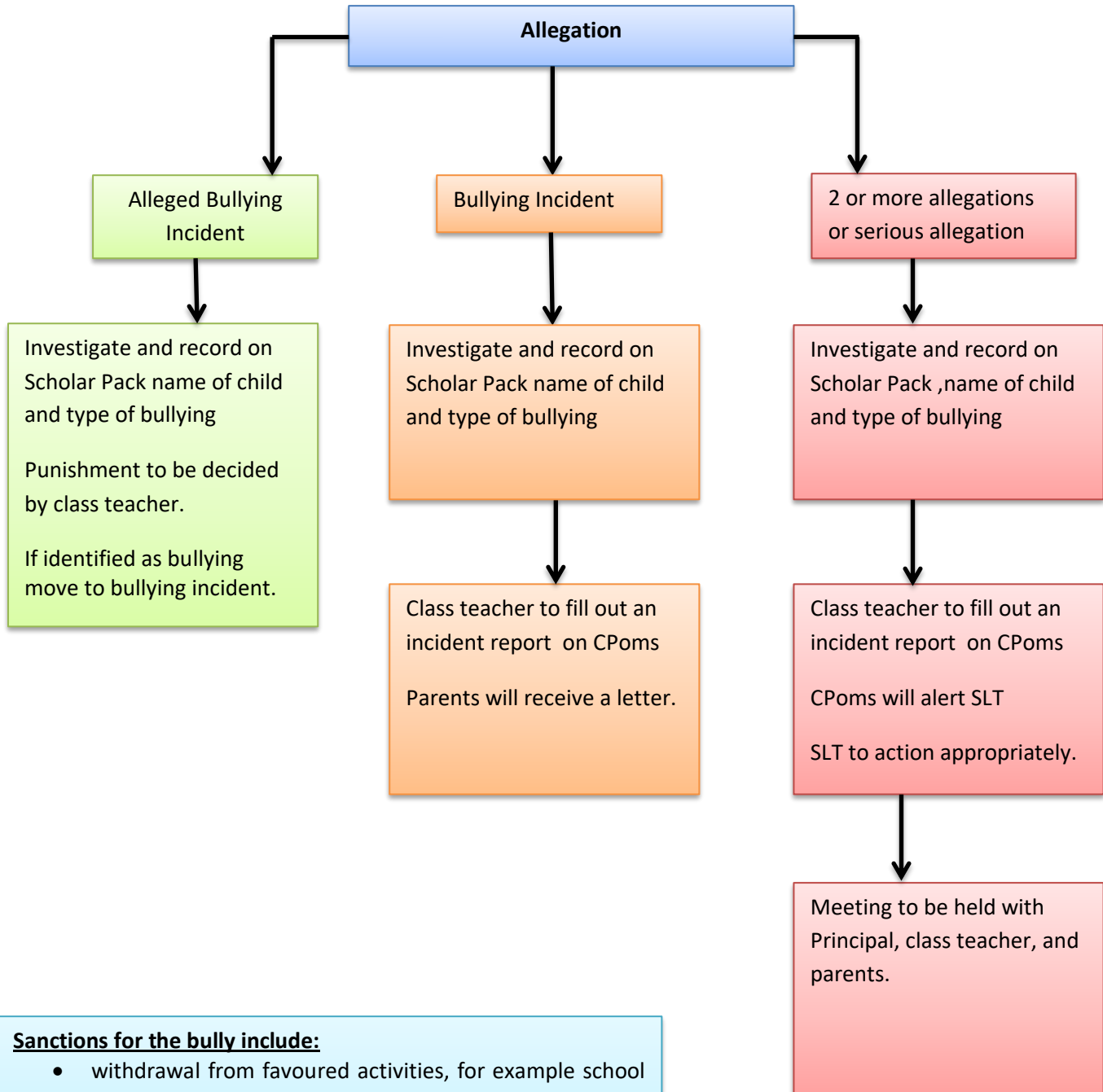


Reporting and Monitoring:

All known/reported incidences of bullying will be investigated by the class teacher or by a senior member of staff.



Sanctions for the bully include:

- withdrawal from favoured activities, for example school visit
- loss of break times for a period to be determined by the headteacher.
- barred from school during lunchtimes for a period to be determined by the headteacher.
- fixed period of exclusion from school.

Follow Up.

It is important that the victim(s) will be supported appropriately by:

- Offering an immediate opportunity to discuss the experience with a member of staff.
- Reassuring them.
- Offering continuous support.
- Strategies for dealing with bullying.
- Attempting to restore self-esteem and confidence.
- Where appropriate further support can be provided by the school nurse, LST and any other agencies that we may deem appropriate.

Filing:

- Incident report forms once completed are to be identified on Scholar pack as bullying – if it is not seen as bullying after investigation this can be made clear in the description of the incident.
- If bullying is identified, then the incident needs to be transferred to CPOMs and an incident form filled out.
- The SLT must be informed of this incident through the alert function on CPOMs