



Parental Safeguarding Policy

Signed:

Chair: R. Patrick

Head: B. Wilkinson

Date: 9th February

Review date: February 24



What do we do in school to keep your child safe?

'Safeguarding is everyone's responsibility, every day'.

Our first and foremost priority is to keep your child safe and healthy. Under the latest OFSTED framework safeguarding is a key indicator of what constitutes a good school. Keeping your child safe means:

- The health and safety of all children
- Making sure that the adults who work here have undergone safety and security checks
- Protecting children from deliberate harm
- Being an anti-bullying school
- Being proactive against racist behaviour
- Protecting our children from harassment and discrimination
- A positive approach to behaviour management including the use of physical intervention safely, when necessary
- Meeting the needs of children with medical conditions
- Providing first aid
- Protecting children from drug and substance abuse
- Children enjoying safe educational visits
- Caring for children's personal needs
- Keeping children safe when using the internet and making sure they are aware of cyber bullying.
- Making sure our school is secure and safe
- Being a 'listening school'.
- Ensuring they know who to go in school if they have a problem

Your child and their health & safety are our number one priority. We employ the following strategies to keep your child healthy and safe:

Child Protection

All staff receive appropriate training in Safeguarding and Child Protection to ensure that they are aware of the school's procedures for child protection and their responsibilities. We have a written policy and procedures for Child Protection complying with Local Authority guidance. The Designated Teachers for Child Protection are JB Wilkinson (Headteacher, DSL), A Green (Assistant Head, SENCo, DDSL), E Harley (Assistant Head, DDSL) D Verdiani (DDSL). The designated governor for Child Protection is R Patrick.

Recording and reporting racist incidents

'Under the Race Relations (Amendment) Act 2000 and Home Office Code of Practice on reporting and recording racist incidents (2000) schools are required to record and investigate all racist incidents and to report them to the governing board on a termly basis.

Definition of a racist incident: as recommended in the Stephen Lawrence Inquiry Report 1999: ***'A racist incident is any incident which is perceived to be racist by the victim or any other person.'*** S. George Jan 2019



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Collecting your child during the school day

Please try and make appointments out of school hours if possible. If you have to collect your child during the school day for a medical or dental appointment, please write a note to the class teacher or let the office staff know. Staff may ask to see evidence of medical appointments.

If your child is ill

Please keep them at home and notify us as early as possible, 10am at the latest, on the first day of any absence so that we know they are safely at home with you. We have a policy of contacting parents / carers if we haven't received a message by 10am.

If your child becomes ill during the day they will be monitored and we will telephone you if we feel it is necessary to do so. Any cuts and grazes resulting from normal play in the playground will be dealt with by our first aid trained teaching staff, learning support assistants or mid-day assistants. Any bumps on the head will be reported to the child's teacher and we will call home or send a text so you are aware to monitor.

Medicines

If a child is receiving ongoing medication, parents are allowed to come into school by prior arrangement to administer this. Medication can be administered by school staff with prior agreement: please visit the school office to discuss this and complete the medication forms. Medicine and tablets must never be given to a child to be brought into school, these should be handed in to the main office or to the class teacher. Please advise the school if there are any changes to your child's health which the school should know about.

Jewellery

For the sake of safety we request that jewellery should not be worn to school, with the exception of small stud ear-rings and watches which may be worn at the owner's risk. Children should not wear smart watches which can take images or photographs as this can pose a safeguarding risk.

The Local Authority regulations state that **all jewellery must be removed for P.E.** Stud ear-rings must be covered with tape/plasters which the children must be able to do themselves. Parent/carers should provide their child with tape/plasters to cover ear-rings. Children will not be able to do PE if they are unable to cover or remove ear-rings.

Fire Drill

Our fire bells are tested weekly and a fire drill is held each term to ensure the swift evacuation of the building. If you are helping in school and the alarm sounds, please leave by the nearest exit and assemble in the playground next to the Train

Road Safety

We ask parents / carers to support us and ease traffic congestion by walking your child to school; this provides an ideal opportunity to teach your child about road safety and traffic awareness. Zig-Zag lines are in force around the school so if you travel by car, please park well away from the school entrance for the sake of the safety of our pupils. Parking is available at Bradwell community centre/Jill Clewes performing arts.

Before and after school

Parents/carers are responsible for children up to the point where the children enter the school grounds after the gates open at 8.45am.

Please do not allow your children to ride bikes, scooters or on the school site at the beginning or end of the school day as this poses risks to other pupils and parents.



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Please do not bring dogs onto the school premises, this includes dogs which are carried.

Playground safety

We have very clear rules about behaviour and use of play equipment in the playground. Supervising adults are outside with the children every playtime and lunch time and additionally Playground Leaders are present in the playground to help ensure that playtimes are a happy time for all children.

No smoking area

Our school building and grounds are a designated No Smoking area so we ask for your co-operation in extinguishing cigarettes before entering the site – this includes e cigarettes.

Security

The school was built with security of pupils and staff in mind including:

- perimeter fencing and gates
- fenced EYFS area for our youngest pupils
- a modern effective fire alarm system with smoke alarms
- door entry system
- all staff wear ID badges at all times

Although we want to have an open door policy we must balance this against the safety of pupils and staff and we request that parents / carers respect this. At the start and the end of the school day please do not enter the school building. If you wish to speak to a member of staff please go to the office and ask to see the member of staff you require.

Visiting the school

Any visitors to the school must sign in and out as a visitor. Our staff are trained to challenge anyone not following this practice.

Sex and relationships

As part of the national curriculum we have an age appropriate sex and relationship education curriculum. All parents receive a letter before the subject is covered explaining the topic and how they are taught.

Swimming

In Year 4 children go swimming once a week. They are accompanied by members of staff who remain poolside during the lesson and closely supervise the children in the changing rooms. The children are taught swimming by fully trained instructors.

Risk assessments and school trips

All school trips involve the undertaking of a rigorous risk assessment. Our children wear school uniform thus identifying them as Bursley Academy pupils on the majority of educational trips.

Bullying

It is the responsibility of the whole school to ensure that school is a bully free zone. We are proactive in promoting a caring and positive ethos between all members of the school community. We have an anti-bullying policy with very clear procedures in place in the event of an incident involving bullying. We follow the PSCHE Association scheme of work and every half term there is a new topic that the whole school focus on through lessons,



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discussion groups and school assemblies. Every year we focus on anti-bullying week and involve the children in anti-bullying competitions.

Online safety

We take cyber safety very seriously at Bursley Academy. If we become aware of issues relating to specific children we inform parents. Within our curriculum we regularly look at online safety and we are part of the national Online safety Program.